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A meeting of the **Cabinet** will be held in Committee Room 2 - East Pallant House on **Tuesday 2 April 2019 at 9.30 am**

MEMBERS: Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr R Barrow, Mr J Connor, Mrs J Kilby, Mrs S Taylor and Mr P Wilding

AGENDA

1 **Chairman's Announcements**

The Chairman will:

- make any specific announcements;
- advise of any late items which due to special circumstances will be given urgent consideration under agenda item 11a or 11b)
- note any apologies for absence.

2 **Approval of Minutes** (Pages 1 - 10)

The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 5 March 2019.

3 **Declarations of Interests**

Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

In accordance with Chichester District Council's scheme for public question time and with reference with to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, the Cabinet will receive any questions which have been submitted by members of the public in writing by noon on the previous working day. The total time allocated for public question time is 15 minutes subject to the Chairman's discretion to extend that period.

5 **Swanfield Play Park** (Page 11)

The Cabinet is requested to note the urgent decision taken.

RECOMMENDATIONS TO COUNCIL

6 **S106 Allocation - Graylingwell Chapel** (Pages 13 - 17)

The Cabinet is requested to consider the agenda report and its exempt appendix and to make the recommendation to the Council as set out below:

Recommendation to the Council

That the Cabinet recommends to the Council the release of £221,131.76 Section 106 Community Facilities monies plus interest accrued to the date of release to Chichester Community Development Trust for the conversion and extension of Graylingwell Chapel for community use.

7 **Senior Staff Pay Policy Statement** (Pages 19 - 44)

The Cabinet is requested to consider the agenda report and its nine appendices and to make the recommendation to the Council as set out below:

Recommendation to the Council

That the Council be recommended to publish the Senior Staff Pay Policy Statement 2019-2020.

KEY DECISIONS

8 **Chichester Wellbeing** (Pages 45 - 51)

The Cabinet is requested to consider the agenda report and its appendix and make the following resolutions:

1. That Cabinet agrees to enter into a partnership agreement with West Sussex County Council for 2019/20 – 2021/22, and receive funding annually, to deliver the Wellbeing service in line with the agreed business plan.
2. That Cabinet delegates authority to the Divisional Manager for Communities, following consultation with the Cabinet Member for Communities to finalise and sign the Wellbeing partnership agreement with West Sussex County Council.

OTHER DECISIONS

9 **Chichester Road Space Audit - Update and Response to consultation on Parking Management Plan** (Pages 53 - 57)

The Cabinet is requested to consider the agenda report and its two appendices and make the following resolution:

Having considered the Consultation Document relating to the Chichester Proposed Parking Management Plan, Cabinet agrees the response as set out within

Appendix 1 to the report.

10 **Ice Rink Review**

The Cabinet is requested to consider the following recommendations from the Overview and Scrutiny Committee as set out below.

Recommendations from the Overview and Scrutiny Committee

- 1) That if Chichester District Council officers wish to run a future temporary ice rink, Priory Park or any other site would be offered at an open-tender commercial rent.
- 2) That no decision will be made on the repeat of an ice rink until the new Council, after 2 June 2019.

11 **Late Items**

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

12 **Exclusion of the Press and Public**

There are no restricted items for consideration at this meeting.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

(4) A key decision means an executive decision which is likely to:

- result in Chichester District Council (CDC) incurring expenditure which is, or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
- be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
- incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek his consent in writing by email in advance of the meeting. They should do this by noon on the day before the meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the chairman would therefore retain his discretion to allow the contribution without the aforesaid notice.